



St Werburgh's
Primary School

Consent Form re Parents'/Carers' Contact Details

Dear Parent/Carer,

At St Werburgh's Primary School, we need to seek your consent for some of the ways we use your information.

We will contact you using your:

- Home and mobile phone numbers (including by text message)
- Email address
- Postal address

Using your contact details in these ways helps us to:

- Send important information about your child and improve their experience at school
- Keep you in the loop with what's happening at school
- Let you know about extra-curricular activities on offer for your child

If you're not happy for us to use information in the ways we list below, that's no problem – we will accommodate your preferences.

Similarly, if you change your mind at any time, you can let us know by emailing st.werburghs.p@bristol-schools.uk, calling the school on 0117 9031466, or by making an appointment with Karen Haines, the School Administrator.

We have also enclosed a Privacy Notice that explains how we collect, store and use **your** personal data. This is a requirement of the new data protection legislation that came into effect on 25 May 2018.

If you have any other questions, please get in touch.

Please tick the relevant box(es) on the sheet attached, sign and return this form to school.

Helen Faulkner
Headteacher

Use of Parents'/Carers' Contact Details	Tick (✓)
I am happy for the school to use my email address to send me the school newsletter & any other letters or paperwork being sent home to parents for information purposes.	
I am happy for the school to use my contact details to contact me about the Friends of St Werburgh's Primary fundraising activities.	
I am happy for the school to use my contact details to contact me about fundraising activities.	
I am happy for the school to contact me about clubs being run in school.	
I am happy for the school to contact me on behalf of external providers about events and clubs.	
I am happy for the school to pass my details on to the secondary schools for which we are a 'feeder' school, so that they can contact me with information about their school.	
I am happy for the school to keep my child's contact details to contact them in the future about former pupils' events.	
I am happy for the school to text or email me with regards to outstanding money due.	
I am NOT happy for the school to use my personal data in the ways set out above.	

Parent's/Carer's Contact Details

Name:	
Home phone number:	
Mobile phone number:	
Email address:	
Postal address:	

Pupil's Name

Parents'/Carers' Name(s)

Parents'/Carers' Signature: